

WESLEYAN COLLEGE ADVISOR RECOMMENDATION (TRANSFER STUDENT APPLICANTS)

TO BE COMPLETED BY THE APPLICANT

Please make writing this recommendation as easy as possible for your advisor by completing the section below.

Legal name _____
Last (Enter name exactly as it appears on official documents.) First Middle (complete)

Birth date _____ Social Security # _____
mm/dd/yyyy (Optional)

Address _____
Number & Street Apartment # City/Town State/Province Country ZIP/Postal Code

College/university you now attend _____ CEEB/ACT code _____

Current year courses—please indicate title, level, and credit value of all courses you are taking this year. Indicate quarter classes taken in the same semester on the appropriate semester line.

First Semester/Quarter	Grade	Second Semester/Quarter	Grade	Third Quarter	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

How many college credits have you earned prior to this academic year? _____

How many college credits will you earn this academic year? _____

IMPORTANT PRIVACY NOTICE: Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you will have access to this form and all other recommendations and supporting documents submitted by you and on your behalf unless you waive your right to access.

- Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.
- No, I do not waive my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling.

Signature _____ Date _____

I authorize all colleges and universities I've attended to release all requested records and authorize review of my application for the admission process indicated on this form.

Signature _____ Date _____

TO BE COMPLETED BY THE COLLEGE OFFICIAL OR ADVISOR

Use this form to describe the applicant. The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act (FERPA). Your recommendation will be used only for admission purposes and will not become part of the student's permanent record. Return this form to: Office of Admission, Wesleyan College, 4760 Forsyth Road, Macon, Georgia 31210-4462, Fax: 478-757-4030. Thank you for your time.

College official's name (Mr./Ms./Dr., etc.) _____
Please print or type

Signature _____ Date _____
mm/dd/yyyy

Title _____ College or university _____

College or university address _____
City/Town State/Province Country ZIP/Postal Code

College official's phone (____) _____ College official's fax (____) _____
Area Code Number Ext. Area Code Number Ext.

College or university CEEB/ACT code _____ College official's e-mail _____
mm/dd/yyyy

Background Information

How long have you known this student and in what context? _____

What are the first words that come to your mind to describe this student? _____

Ratings Compared to other students in her class year, how do you rate this student in terms of:

No basis		Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	Top few (top 1%)
	Academic achievement							
	Extracurricular accomplishments							
	Personal qualities and character							
	OVERALL							

Evaluation Please write whatever you think is important about this student, including a description of academic, extracurricular, and personal characteristics. We welcome a broad-based assessment that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

Is this applicant in good academic standing? Yes No Is this applicant eligible to return to your school? Yes No
If you answered no to either or both questions, please attach a separate sheet of paper or use your written recommendation to provide details.

Has the applicant ever been found responsible for a disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant’s probation, suspension, removal, dismissal, or expulsion from your institution? Yes No

To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime? Yes No
If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

Check here if you would prefer to discuss this applicant over the phone with our admission office.
I recommend this student: No basis With reservation Fairly strongly Strongly Enthusiastically